

**COSHOCTON COUNTY JOINT VOCATIONAL SCHOOL DISTRICT
BOARD OF EDUCATION
23640 AIRPORT ROAD, COSHOCTON, OH 43812-9599**

**WEDNESDAY, MAY 17, 2023, 7:30 A.M., BOARD ROOM
REGULAR MEETING**

AGENDA

LORD’S PRAYER IN UNISON

PLEDGE OF ALLEGIANCE

CALL TO ORDER

ROLL CALL OF MEMBERS – (A) Absent; (P) Present

Cordell Brown	_____
Jere Butcher	_____
Gail Gallwitz	_____
Tad Johnson	_____
Cathy McCrea	_____

APPROVAL OF THE MINUTES of the April 20, 2023 Regular Board meeting.

Motion By: _____ Seconded By: _____

Roll Call:	Cordell Brown	_____
	Jere Butcher	_____
	Gail Gallwitz	_____
	Tad Johnson	_____
	Cathy McCrea	_____

HEARING OF THE PUBLIC

- A. This meeting is a meeting of the Board of Education *in public* for the purpose of conducting the School District’s business and is not to be considered a public community meeting. There is a time for public participation during this meeting as indicated under the Hearing of the Public, Item C.
- B. Recognition of visitors.
- C. Items will be accepted for discussion at this time from those in attendance.
- D. Maintenance Report.

TREASURER’S BUSINESS

A. Approval of the Financial Report and Investments for April 2023, as follows:

	<u>Rate</u>	<u>Interest Earned</u>
Star-Ohio	5.04%	\$10,497.04
Peoples Bank – General	1.51%	\$309.33
Peoples Bank – Payroll	1.32%	\$10.62

B. Approval of the listings of Warrants and Checks paid for April 2023, in the amount of \$440,425.63 and receipts totaling \$356,568.49.

C. Motion to approve the following purchase order(s) over \$10,000:
 PO# 914318 to Johnson’s Plumbing & Heating in the amount of \$11,400.00

D. **#37-2023 RESOLUTION** to approve BWC’s School Safety and Security Grant in the amount of \$5,770.50. The following equipment is approved under this grant award: Floor Cleaning Machine

E. Motion to approve a contract with Walsworth Publishing Company to print the school yearbook for the 2023-2024 school year.

F. **#38-2023 RESOLUTION** to approve the following insurance rates for the 2023-2024 school year in the Jefferson Health Plan:

	<u>Single</u>	<u>Family</u>
Medical	\$904.13	\$2,119.33
Prescription Drug	\$157.11	\$ 467.75
Dental	\$ 33.74	\$ 100.44
Vision	\$ 12.12	\$ 34.64

G. Motion to approve a 36-month contract with Quadient, Inc. for postage machine for the 2023-2024, 2024-2025 and 2025-2026 school year.

H. **#39-2023 RESOLUTION** to approve National Technical Honor Society account budget revision for FY23 as follows:

1. 200-900I NTHS - increase expenditures from \$2,005.00 to \$2,500.00

I. Motion to approve Rea and Associates, Inc. to compile the basic financial statements for the CCCC for the years ending June 30, 2023, 2024 and 2025 for an estimated fee of \$10,190; \$10,700; and \$11,240 respectively.

J. Motion to approve the FY-2023 Five-Year Forecast and related notes, as submitted.

Motion to approve Treasurer’s Business Items A-J.

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Motion By: _____ Seconded By: _____

Roll Call: Cordell Brown _____

 Jere Butcher _____

 Gail Gallwitz _____

 Tad Johnson _____

 Cathy McCrea _____

SUPERINTENDENT’S RECOMMENDATIONS

A. **#40-2023 RESOLUTION** to recognize the 2023 Senior Passport Participants for the following programs as per attached list, (Seniors List 2023).

B. Motion to recognize and congratulate the following students, who were inducted into the National Technical Honor Society of the Coshocton County Career Center 2021-2022:

Senior Inductees

- Evan Hunt, Natural Resources – (RVHS)
- Justin McCormick, Criminal Justice – (RWSD)
- Abby McVay, Cosmetology – (CHS)
- Marissa Moore, Culinary Arts – (Homeschooled)
- Jayleigh Miller, Health Technology – (RWSD)
- Kiah Guilliams, Health Technology – (CHS)
- Hailey Tubbs, Cosmetology – (CHS)
- Sara Chilcote, Cosmetology – (RVHS)
- Leah McMahan, Cosmetology – (NCTHS)

Junior Inductees

- Nick Art, Natural Resources – (RWSD)
- Zander Brenneman, NICS – (RWSD)
- Brook Conklin, Early Childhood Education – (RWSD)
- Emma Dobbins, NICS – (RWSD)
- Ashton Hill, NICS – (RWSD)
- Cooper King, Electronics – (RWSD)
- Hannah Lartzt, Early Childhood Education – (CHS)
- Avery Law, Health Technology – (RVHS)
- Ian McCurdy, NICS – (RWSD)
- Graisyn Pence, Criminal Justice – (RWSD)
- Chris Phillabaum, Construction Technology – (RWSD)
- Emma Prouty, Criminal Justice – (RVSD)
- Eli Stroup, Construction Technology – (RWSD)

C. Motion to approve the second reading and adoption of the following NEOLA policies. (N) New, (R) Revised, (D) Delete

- | | |
|----------------|-------------------------------------------------------------------------|
| Policy 5330.05 | Procurement and Use of Naloxone (Narcan) In
Emergency Situations (N) |
| Policy 7540 | Technology (R) |
| Policy 7540.01 | Technology Privacy ® |

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Superintendent's Recommendation's C., (continued)

Policy 7540.02	Web Accessibility, Content, Apps, and Services (R)
Policy 7540.03	Student Technology Acceptable Use and Safety (R)
Policy 7540.04	Staff Technology Acceptable Use and Safety (R)
Policy 8300	Continuity of Organizational Operations Plan (R)
Policy 8305	Information Security (R)
Policy 8315	Information Management (R)
Policy 9700.01	Advertising and Commercial Activities ®

- D. Motion to recognize and congratulate the following students who participated in the State SkillsUSA Competition held at the Greater Columbus Convention Center in April 2023 for their accomplishments: Emma Rettos, Cosmetology, Leah Copeland, Auto Technology; Landon Oliver-Smith, Auto Technology; and Cooper King, Electronics.

*Cooper King from Electronics placed 1st in the State of Ohio in Electronics Technology and received a gold medal. Cooper will be representing the State of Ohio and Coshocton County Career Center at the National Competition in Atlanta, Georgia from June 19-23, 2023. Congratulations Cooper King.

- E. **#41-2023 RESOLUTION** to recognize Mr. Steven Ervin for his 32 years of loyal service at the Coshocton County Joint Vocational School District from March 1991 through May 2023.

WHEREAS, Mr. Ervin has been employed by the Coshocton County Career Center as the Electronics Instructor; and

WHEREAS, Mr. Ervin has given excellent service, assistance to staff and students and dedication to the Coshocton County Career Center, above and beyond what was needed; and

WHEREAS, Mr. Ervin has demonstrated incredible commitment to the career-tech mission and a great sensitivity to the needs of those working with him; and

WHEREAS, Mr. Ervin's devotion to duty and to the staff and student body of the Career Center is deeply appreciated;

NOW, THEREFORE, BE IT RESOLVED, that the Coshocton County Joint Vocational School District Board of Education recognizes Mr. Steven Ervin for his years of dedicated service and the Board of Education extends its best wishes for a wonderful and enjoyable retirement.

- F. Motion to approve overnight trip to SkillsUSA National Convention on June 19-23, 2023, in Atlanta, Georgia.
- G. Motion to recognize and congratulate the following Early Childhood Education and Culinary Art Students for their achievements at the 2023 FCCLA State competition held April 27 & 28, 2023 in Columbus, Ohio.

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Superintendent's Recommendation's G., (continued)

Early Childhood Education State Qualifiers

Savannah Bartlett, Gold Medal Winner - Curriculum Unit Development Event
*1st in the State (Ohio event only, does not advance to nationals).

Brook Conklin, Gold Medal Winner - Language & Literacy Event, 4th in the state

Rose Seich, Silver Rating - Curriculum Unit Development Event, 8th in State

Jaylynn Hewitt, Silver Rating - Observation & Assessment Event, 5th in State

Aubrey Seiler, Bronze Rating - Repurpose & Redesign Event, 8th in State

Culinary Art State Qualifiers

Timothy Romine, Silver Rating - Garde Manger, 7th in State

- H. Motion to approve the re-employment of the following certified/classified personnel and their placement on the Master Contract salary schedule:

One Year Contract – 2023-2024:

Sarah Lindsey, Guidance Counselor – Class IV, Step 13

Marcus Olinger, Natural Resources Instructor – Class IV, Step 14

Two Year Contract – 2023-2024 and 2024-2025 School Year:

Kassidy Meek, English Instructor – Class I, Step 6

Julie Menefee, Cosmetology Instructor – Class 1, Step 12

Cherie Reveal, Part-Time Cook – Step 5

Timothy Scheetz, Custodian – Step 6

- I. Motion to approve the resignation of Carol Huffman, Warehouse, effective May 8, 2023.
- J. Motion to approve the re-employment on a one-year limited contract for Steve Ervin, Electronics Instructor for the 2023-2024 school year per Article 27 of the negotiated agreement on Class V, Step 10 of the salary schedule.
- K. Motion to approve the Memorandum of Understanding entered in to between the Coshocton County J.V.S.D., Coshocton County Career Employees Education Association, and Steven Ervin where the parties wish to provide the employee with insurance coverage for the employee’s family rather than the single coverage outlined for rehired retired employees under Article 27 (F) of the Negotiated Agreement between the Board and the Association.

Motion to approve Superintendent’s Recommendation Items A-K.

Motion By: _____ Seconded By: _____

Roll Call: Cordell Brown _____
Jere Butcher _____
Gail Gallwitz _____
Tad Johnson _____
Cathy McCrea _____

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- L. Motion to approve the non-renewal of Paul Bailey, Math Instructor, contract for the 2023-2024 school year effective May 26, 2023.

Motion to approve Superintendent’s Recommendation Item L.

Motion By: _____ Seconded By: _____

Roll Call: Cordell Brown _____

 Jere Butcher _____

 Gail Gallwitz _____

 Tad Johnson _____

 Cathy McCrea _____

EXECUTIVE SESSION (IF NEEDED) The Board of Education will enter Executive Session for:

- ___ **Property Sale or Purchase Issues;** ___ **Conference with District’s Legal Counsel;**
- ___ **Collective Bargaining Preparations & Session;** ___ **Security Arrangements;**
- ___ **Matters Required to be Kept Confidential by Federal Law, Regulations or State Statutes;**
- ___ **Personnel Issues -** ___ **appointment, ___ employment, ___ dismissal, ___ discipline, ___ promotion,**
___ **demotion, ___ compensation, ___ investigation of charges or compliant**

Motion By: _____ Seconded By: _____

Roll Call: Cordell Brown _____

 Jere Butcher _____

 Gail Gallwitz _____

 Tad Johnson _____

 Cathy McCrea _____

SUPERINTENDENT’S EXCELLENCE IN REVIEW

- A. National Technical Honor Society Ceremony on May 11, 2023
- B. Funding approved through JobsOhio and our partnership with McWane Ductile for our Electrical Systems Technology program in the amount of \$135,000. This will cover most if not all of the costs for the first two years of that program.
- C. Visits from outside businesses - Gradall, AspireX, Jones Metal
- D. Enrollment update for 2023-2024 school year.
- E. The next Board of Education meeting will be held on **Thursday, June 22, 2023, at 7:30 a.m.** in the Board Room of the Coshocton County Career Center. ***Please note the date change.***

MOTION TO ADJOURN THE MEETING

Motion By: _____ Seconded By: _____

Roll Call: Cordell Brown _____

 Jere Butcher _____

 Gail Gallwitz _____

 Tad Johnson _____

 Cathy McCrea _____

President

Attest